



# राष्ट्रीय मात्स्यिकी विकास बोर्ड National Fisheries Development Board

मत्स्यपालन विभाग/Department of Fisheries  
मत्स्यपालन, पशुपालन और डेयरी मंत्रालय /Ministry of Fisheries, Animal Husbandry & Dairying  
भारत सरकार /Government of India  
स्तम्भ संख्या-235, पी.वी.एन.आर एक्सप्रेस वे, डाक-एस.वी.पी.एन.पी. ए.  
हैदराबाद- 500052 Pillar No: 235, PVNR Expressway, SVPNPA Post,  
Hyderabad-500 052



## **NOTICE INVITING TENDER THROUGH GeM PORTAL**

**NAME OF WORK:** “Conference hall Polish and Painting Work at NFDB, Hyderabad”.

**Tender Enquiry No: 01/NFDB INFRA/2024-25**

**Tender published at Website:**

<https://gem.gov.in>

<https://nfdb.gov.in>



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फ़ोन/ Phone No. 040- 24000201; फैक्स/ Fax No: 040-2401 5568; मेल/ Mail: info.nfdb@nic.in



### OPEN TENDER ENQUIRY THROUGH GeM

**Sub: Tender for Civil Work for:** “Conference hall Polish and Painting Work at NFDB, Hyderabad”

The Chief Executive, NFDB Rajendranagar, Hyderabad invites online quotation through GeM IN TWO BID SYSTEM from reputed firms with adequate experience and financial capability for above civil work. The information and Schedule of dated are mentioned below:

<b>Tender Number</b>	<b>01/NFDB INFRA /2024-25</b>
Description of work	<b>Tender for Civil Work for. : “Conference hall Polish and Painting Work at NFDB, Hyderabad.</b>
Type of Tender	Two Bid System
Date of release of Tender through e-procurement portal	20-08-2024
Bid submission start date online	20-08-2024
Last date and time of Receipt of EMD at NFDB, Rajendranagar, Hyderabad	03-09-2024
Last Date & time for submission of online bid	03-09-2024
Date & time for opening of technical bid	
Financial bid to be opened	
Value put to tender	<b>Rs. 4,87,886/- (Including GST)</b>
Bid Validity	15 days from the date of the Technical Bid Opening
EMD (Refundable)	Rs. 14,636/- (Rupees Fourteen Thousand - Six Hundred Thirty-Six only) for each item in the form of a Demand Draft or Online payment (Account number: <b>923010001417017</b> ) in favour of National Fisheries Development Board, Payable at Axis Bank, Attapur Branch, Attapur, Hyderabad. (Code No: <b>UTIB0004826</b> )
Tender Fee (non-refundable)	No Fee
Performance Security Deposit	3% of the order value of the work within 7 days of receipt of Work Order in the form of Demand Draft or Online payment (Account number: <b>923010001417017</b> ) in favor of <b>National Fisheries Development Board</b> , Payable at Axis Bank, Attapur Branch, Attapur, Hyderabad. (Code No: <b>UTIB0004826</b> ).
DLP	The Security Deposit will be retained for a period of one year from date of the completion of the work.
The Tender document is also available at our web-site	<a href="https://nfdb.gov.in">https://nfdb.gov.in</a>
Address for communication	The Chief Executive, NFDB Pillar no 235, Rajendranagar, Hyderabad

Chief Executive  
NFDB, Rajendranagar  
Hyderabad

**N.B.:** The price bid should be submitted online in the “BOQ format of Excel file” only as available in the Tender Notice on the GeM portal (<http://gem.gov.in>)

**DETAILED TENDER DOCUMENT (TWO-BID SYSTEM):**

The Chief Executive, NFDB, Rajendranagar, Hyderabad– 500052 invites online Open Tender in two Bid System through GeM portal from reputed firms with adequate experience and financial capability for above said civil work from the reputed contractors registered with CPWD, PWD or other Central/State Govt./Semi Govt. agencies. The contractor must submit the following related documents as per the given checklist, failing which the technical bid of the firm will not be considered for further process:

**CHECKLIST FOR TECHNICAL BID EVALUATION**

Sl. No	Document required	Upload the scanned copy	Page No. Of enclosures (if page number of enclosures is not mentioned the technical bid will not be considered)
1.	Scan Copy of EMD (Bid Security Declaration Form)	Pdf	
2.	Scan copy of valid licenses of the firm/ contractor	Pdf	
3.	Scan copy of PAN Card	Pdf	
4.	Scan copy of latest Income Tax return	Pdf	
5.	Scan copy of GST registration certificate issued by Govt.etc. and latest GST return certificate.	Pdf	
6.	Scan copy of tender acceptance letter	Pdf	
7.	Scan copy of dully filled up complete tender document (technical bid part) duly signed and stamped as a token of acceptance of all the terms and conditions of tender document.	Pdf	
8.	Scan copy of Experience of having successfully completed similar works during last 03 years (from Government organization such as CPWD /PWD/Autonomous body etc.) in past, previous to the one in which bid is invited should be either of the following: Three similar completed works each costing not less than 40% of the estimated cost put to tender. Or Two similar completed works each costing not less than 60% of the estimated cost put to tender. Or One similar completed work costing not less than 80% of the estimated cost put to tender.	Pdf	
9.	Proof of Office in Hyderabad (If the firm is not having an office in Hyderabad, the technical bid will be summarily rejected).	Pdf	

**NOTE: Only those firms that qualify the technical bid will be considered for opening the financial bid.**

SIGNATURE OF THE BIDDER WITH STAMP

**Detail of the firm/contractor**

1.	Name & Address of Proprietor	
2.	Name & Address of Firm/Contractor	
3.	Email ID	
4.	Mobile No./Telephone No./Fax No.	
5.	PAN No.	
6.	GST No.	
7.*	a.) Name & address of Bank in which Account b.) Account No. c.) IFSC Code No.	
8.	Particulars of firm/company partnership/deed/constitution in case of society	
9.	Proof of Office in Hyderabad (If the firm is not having an office in Hyderabad, the technical bid will be summarily rejected).	

- *A photocopy of the canceled cheque may attach for true information.*

**SIGNATURE OF THE BIDDER WITH STAMP**

**A: ELIGIBILITY CRITERIA**

- a. The Bidder should give self-declaration certificate for acceptance of all terms and conditions of tender documents. The bidder should be neither blacklisted by any government department nor there should be any criminal case registered/pending against the firm or its owner/partners anywhere in India. A duly completed certificate to this effect is to be submitted as per the **Annexure-IV**
- b. The agency must have registered /branch/ Local office at Hyderabad (Proof should be submitted). (If the firm is not having an office in Hyderabad, the technical bid will be summarily rejected).
- c. The bidder should be registered with CPWD, PWD or other Central/State Govt./Semi Govt. agencies. Copy of relevant certificate should be attached.
- d. The bidder/firm must have been in existence for the last three years. (Attach copy of relevant certificates, Registration details etc.).
- e. Each Agency/Contractor shall submit only one Tender for the entire scope of work. Agency/Contractor who submits more than one tender or part tender will be treated as non-responsive & rejected.
- f. Firm Should attach list of work orders/documentary evidence where a similar type of work has been executed during previous three years from the date of publication of tender as detailed below:
  - i) Three similar works each costing not less than 40% of the estimated cost **OR**
  - ii) Two similar works each consisting not less than 60% of the estimated cost **OR**
  - iii) One similar completed work costing not less than 80% of the estimated cost

**B: Tenderers shall submit Declaration as per Annexure–IV in their technical bid**

1. The successful bidder will deposit the **performance security deposit (DLP) @ 3%** of Ordered Value of the work in shape of separate demand draft or Online payment mode of any nationalized bank drawn in favour of **National Fisheries Development Board** payable at **Axis Bank, Attapur Branch, Attapur, Hyderabad** within the stipulated date failing which the order will stand cancelled.
2. The security deposit shall be fortified if the selected firm/contractor does not take up and/or complete the work within the time schedule or the quality of the workmanship is found not up to the mark or not satisfactory.
3. The courts of Hyderabad will have jurisdiction to adjudicate any dispute arising under or in connection to this tender.
4. Income Tax/ Labour Cess etc. or any other taxes to be levied as per Govt. norms will be deducted '**at source**' from the bills payable as per rules.

5. **Locations for the Work:** The entire works as described in the Schedule of Requirements must be undertaken at NFDB, Rajendranagar, Hyderabad-500030. The bidders are advised to visit the location before submission of bid.

6. **Order Placements:** The Work Order shall be released by: Executive Director, NFDB, Rajendranagar, Hyderabad.

7. The payments shall be released by **The Chief Executive, NFDB – National Fisheries Development Board, Rajendranagar, Hyderabad-500052**

8. **Amendment to Bidding Documents**

- a. At any time prior to the deadline for submission of bids, NFDB may, for any reason, whether on its own initiative or in response to the clarification request by a prospective bidder, modify the bid document.
- b. The amendments to the tender documents, if any, will be notified by release of Corrigendum Notice in GeM/NFDB website. The amendments/ modifications will be binding on the bidders.
- c. NFDB, at its discretion may extend the deadline for the submission of bids if it thinks necessary to do so or if the bid document undergoes changes during the bidding period, in order to give prospective bidders time to take into consideration the amendments while preparing their bids.

9. **Earnest Money Deposit (EMD)**

- a. The Earnest Money Deposit (EMD) Rs. 14,636/- (Rupees Fourteen Thousand - Six Hundred Thirty-Six only) for each item in the form of a Demand Draft or Online payment (**Account number: 923010001417017**) \_ in favor of National Fisheries Development Board, Payable at Axis Bank, Attapur Branch, Attapur, Hyderabad. (**Code No: UTIB0004826**) must be submitted prior to the DUE DATE of submission of the online technical bid.
- b. The successful bidder, on the award of contract/order, must send the contract/ order acceptance in writing, within 3 days of award of contract/ order, failing which the EMD will be forfeited and the order will be canceled.
- c. The EMD will be forfeited if the bidder withdraws the bid during the period of bid validity specified in the tender.
- d. The EMD will be forfeited in case a successful bidder fails to furnish the Performance Bank Guarantee.
- e. Bidders claiming exemption of EMD under the OM No.F.9/4/2020-PPD GOI, MOF,DOE, PPD,dated:30.12.2021, are however required to submit a signed bid security declaration as per annexure-IV, accepting that if they withdraw or modify their bids during the period of validity of tender or if they are awarded the contract and they fail to sign the contract or to submit a performance security before the deadline defined in the request in the bids documents, they will be suspended for a period of 36 months from being eligible to submit bids for tenders with NFDB, Rajendranagar, Hyderabad.

10. **Submission of Bids- through GeM only.**

The Bid documents shall be neatly arranged in the format/sequence given above and should be uploaded on GeM only. Hard copy of the bids shall not be accepted. They should not contain any terms and conditions, printed or otherwise, which are not applicable to the Bid. The conditional bid will be summarily rejected. Insertions, postscripts, additions and alterations shall not be recognized, unless confirmed by bidder's signature.

**\*N. B:**

11. **Deadline for Submission of Bids – Online Only.**

- a. Bids must be received by NFDB before the due date and time as specified in the tender document through the GeM portal.
- b. NFDB may extend this deadline for submission of bids by amending the bid documents and the same shall be suitably notified in the GeM portal.

## **12. Late Bids**

NFDB shall not be responsible and liable for the delay in receiving the bid for whatsoever reason.

### **Bid Opening & Evaluation of Bids**

- a. The technical bids will be evaluated in two steps.
- b. The bids will be examined based on eligibility criteria as stipulated to shortlist the eligible bidders.
- c. The technical bids of only the shortlisted eligible bidders shall be evaluated based on technical specifications stipulated.

## **13. Comparison of Bids**

- a. Only the short-listed bids from the bid evaluation shall be considered for commercial comparison.
- b. The commercial bids will be evaluated on the basis of prices quoted. The contract will be awarded to the lowest evaluated bidder.

## **14. Award of Contract**

- a. NFDB shall award the contract to the eligible bidder whose technical bid has been accepted and determined as the lowest evaluated commercial bid.
- b. NFDB reserve the right to increase or reduce the quantity to be procured.
- c. If more than one bidder happens to quote the same lowest price, the firm have been more experience will be awarded the work and if experience of both firm remains same, NFDB reserves the right to decidethe criteria and further process for awarding the contract, decision of NFDB shall be final for awarding thecontract.

## **15. Purchaser's Right to amend/cancel.**

- i. NFDB reserves the right to amend the eligibility criteria, commercial terms & conditions, Scope of Work, technical specifications etc.
- ii. NFDB reserves the right to cancel the entire tender without assigning any reasons thereof.

## **16. SPECIAL CONDITIONS OF CONTRACT**

### **(SCC)Prices**

- The price quoted shall be considered and no price escalation will be permitted.
- The prices quoted must be inclusive of all other taxes/levy excluding GST.

## **17. Security Deposit (SD) (Defective Liability Period (DLP):**

The successful bidder will be required to furnish the Security Deposit (DLP) in INR equivalent to 3% of the order value within 3 days of receipt of Work Order. The Security Deposit should be submitted in the form of Demand Draft drawn or Online payment in favor of National Fisheries Development Board payable at Axis Bank, Attapur Branch, Attapur. The Security Deposit will be retained for a period of one year from the date of the completion of the work.

## **18. Payments:**

Payment will be made after 100% completion of the work on actual measured quantity basis and acceptance by NFDB through NEFT.

### **19A. Work Completion Period:**

The mentioned civil work "Conference hall Polish and Painting Work at NFDB, Hyderabad". Has to be completed within 7 days from the date of issuing Work Order.

### **19B. Penalty for delayed Completion of the works:**

NFDB reserves the right to levy penalty @ of 0.5% of order value per week of delay beyond the scheduled date completion/execution of the order successfully, subject to a maximum of 2 % of the order value. NFDB reserves the right to cancel the order in case the delay is more than 4 weeks.

## **20. Other General Terms and Conditions**

- a) After completion of work if within one years, any defect, or damage or poor workmanship is noticed; the same shall be rectified by the contractor within 10 days failing which the Security depositshall be forfeited.
- b) Taxes viz. Income Tax, Cess on I.T., TDS on GST, Labour Cess, (as per applicable) and such other taxes levied by Government from time to time will be deducted from the work bill.

- c) Payment will be made after 100% completion of the work on actual measured quantity basis and acceptance by NFDB through NEFT/RTGS/e-Payment.
- d) No part payment will be made for execution of the work.
- e) Work order will be issued to the successful bidder after completion of all formalities of NFDB, Rajendranagar. The successful bidder has to enter an agreement after receipt of work order and before start of the work. If the bidder does not start the work within 7 days of issue of work order or does not represent to the CE, NFDB, Rajendranagar, Hyderabad stating a valid reason such as interference of natural phenomena or the circumstances beyond his control, the work order shall be deemed to be withdrawn without any notice and suitable action against the firm as per the provision of bid security declaration will be taken. Decision of the NFDB, Rajendranagar, Hyderabad in this regard is final and binding on the tenderer.
- f) Rates quoted by the bidder will be valid till the completion of the work.
- g) In case the work order is placed for execution, it will be incumbent on the tenderer to abide by these terms and conditions and complete the work as per the schedule of works to the best satisfaction of the In-Charge, estate section failing which the EMD will be forfeited and the tenderer is liable to pay the loss to be incurred by NFDB, to carry out the work/balance of work through any other agency.
- h) If any damage occurs to NFDB property during execution of work including dismantling the same will be borne / repaired by the tenderer. For this reason, the tenderer is advised to inspect the work site before submitting the tender.
- i) Chief Executive, NFDB is not bound to accept the lowest or any other tender and also reserves the right to reject any or all the quotations without assigning any reason thereof.
- j) The tenderer will be abide by the contract labor act, minimum wages act and other labor-related acts, applicable during the execution of the work.
- k) The workers will be personnel of the tenderer and NFDB will have no responsibility whatsoever to them. Any liability that may arise due to death/injury to any of the workers while executing the work will be borne by the tenderer.
- l) In case of any dispute on execution or other issues related to this work, the decision of the Chief Executive, NFDB will be final and binding.
- m) Successful bidders will have to enter into a detailed contract agreement (format attached) with NFDB on non-judicial stamp paper of Rs.100/- (Rupees one hundred only).
- n) Since the buildings are in functional usage, extreme care is to be taken by successful bidder while carrying out the work.
- o) All the above relevant documents must be enclosed with technical bids failing which bids may be ignored and will not be considered for technical evaluation.
- p) Bidders have to visit the site & thoroughly check the required respective rooms for which wall to be painted, failing which the tender of the respective bidder shall be rejected. A register of visit will be kept at the site: bidders are requested to record their agency details and duly sign in the register, failing which the bid shall be rejected.

**N.B.: The price bid should be submitted online in the “BOQ format of Excel file” only as available in the GeM portal**

Yours faithfully,

Chief Executive  
NFDB, Rajendranagar,  
Hyderabad



## **Annexure-IV**

### **TENDER ACCEPTANCE LETTER** (To be given on Firms/Agency Letter Head).

**To,**

The Chief Executive,  
NFDB-National Fisheries Development  
Board, Rajendranagar, Hyderabad-500052

Dear Sir,

I/we have read all the particulars regarding the general information and other terms and conditions of the mentioned in the tender documents for the job work” and agree to provide the services as desired in the schedule here in or such portion thereof as you may specify in the acceptance of the tender at the rates given below and I/we agree to hold this offer open till 90 days. The rates quoted will be valid till completion of the work.

The corrigendum(s) issued from time to time by your department/organization too has also been taken into consideration while submitting this acceptance letter.

I / We do hereby declare that our Firm has not been blacklisted/debarred by any Govt. Department/Public sector undertaking.

I/ We certify that all information furnished by our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/ organization shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the fully said earnest money deposit absolutely.

Yours faithfully,

Authorized Signatory,  
(Signature of the Bidder, with Official Seal)

## Annexure-V

### DRAFT SPECIMEN AGREEMENT FORMAT

Name of the work: “ \_\_\_\_\_  
\_\_\_\_\_ ”

Work Order No:

DATE:

AMOUNT

This agreement is made on (Date \_\_\_\_\_) between the Chief Executive, NFDB, Rajendranagar, Hyderabad, - 500052 represented by ED (Tech) (Hereafter called Institute) which items shall include its successors, assignees, etc. on the first part and (name and address of the firm/contractor)

\_\_\_\_\_

(Hereafter, called the Firm) which items shall include its authorized representatives, successor, assignees, etc., on the other part.

The Contractor/Agency will perform the said works in the said orders and shall execute the same with great promptness and accuracy in a workman like manner to the best satisfaction of the Chief Executive, NFDB, Rajendranagar, Hyderabad and will complete the same in accordance with the said specification and terms and conditions laid down in the above said work order. The NFDB will pay or cause to be paid to the contractor for the said works on final completion of the work(s) thereof and amount due in respect thereof at the rate specified in the schedule here to refer. If during the performance of the work, any theft, damage or losses to the property of NFDB is caused by contractor, but not occurring by or arising out of Acts of God (Natural Calamity), or warlike operations the same will be made good by contractor at his/her own cost

In case the firm fails to perform any of the terms and conditions of this agreement or commits any breach of the contract, the Chief Executive, NFDB, Rajendranagar, Hyderabad -500052 shall have power to terminate the contract without assigning any reason thereof.

In case of any loss or damage to the property of the Chief Executive, NFDB, Rajendranagar, Hyderabad -500052, which is attributable to the firm, the full damages will be recovered from the firm.

The firm shall not transfer its right of work or sub-contact to anyone else.

The firm or its workers shall not misuse the premises for any purpose other than for which contract is awarded. In case any accident/loss of life of the workers occurs during the contract period and if any compensation is awarded, the same shall be borne by the firm.

The firm shall provide a coordinator for immediate interaction with the Chief Executive, NFDB, Rajendranagar, Hyderabad -500052.

The terms and conditions as stipulated in the tender documents shall be part of this agreement

Signature of contractor/Firm

For and behalf of NFDB

Signature of witnesses with

address 1.

2.

## **Annexure-VI**

### **DRAFT SPECIMEN**

#### **BID SECURITY DECLARATION FORM**

(To be given on Firms/Agency Letter Head).

I/We \_\_\_\_\_ (Proprietor/authorized representative) \_\_\_\_\_ (Name of the firm/agency) applying/participating in the bid invited by NFDB, Rajendranagar, Hyderabad for (Name of the Work) hereby accept that if I/We withdraw or modify my/our bids during the period of validity etc., I/We will be suspended for a period of 36 months from being eligible to submit bids for any tender with NFDB, Rajendranagar, Hyderabad. Other suitable legal/administrative action may also be taken as per rules against me/us

\_\_\_\_\_ (Name of the firm/agency).

Yours faithfully,

Authorized  
Signatory, (Signature of the Bidder,  
with Official Seal)

**“Conference hall Polish and Painting Work at NFDB, Hyderabad”**

Scope of work in Item wise manner

S.No.	DESCRIPTION	UNIT	QTY
1	Polishing in high gloss/matt finish melamine clear polish on wood work in required color/wooden shade texture with following process in the sequence as detailed belowThe surface to be polished is rubbed with sand paper 80/120 no. and then with sand paper of 160/180 nos. Applying two coats of sealer with spray gun and allowing sufficient drying time for 1st coat and 2nd coat is allowed to dry for 8 to 12 hrs. On drying of sealer coat, wet rubbing with emery cloth of finer grading with ample water to remove excess sealer layer and make the surface further smooth after this wet rubbing, then surface is applied with special grade melamine fillers to fill all the small and big holes/grooves etc. Filler coat to be allowed to dry for 4 to 6 hrs on which again a light wet rubbing is done this surface is further allowed to dry for 12 hrs. On this, 1st coat of melamine polish is applied with spray gun using melamine clear polish and melamine thinner in required proportion. This 1st coat is allowed to dry for 24 hrs then this dry surface is again fine wet rubbed smooth, which is further allowed to dry for 12 hrs. The final melamine polish is applied with compressor pressure spray gun using melamine clear polish and melamine thinner mixed in required proportion complete	Sqm	93
2	Painting with Deco paint of approved brand and manufacture to give an even shade Two or more coats on Old works including a coat of wood filler.	Sqm	152

**The Approximate cost: 4.87 lakhs (Including GST)**